|   | S DISTRICT COURT for the   |
|---|--|
| Dis   | strict of  |
| Plaintiff(s)  V.  Defendant(s)                                | ) ) ) ) Civil Action No. ) )   |
|   | <i>,</i>   |
| SUMMONS IN  | A CIVIL ACTION   |
| To: (Defendant's name and address)                            |  |
| A lawsuit has been filed against you.                         |  |
| are the United States or a United States agency, or an office | you (not counting the day you received it) — or 60 days if you cer or employee of the United States described in Fed. R. Civ. aswer to the attached complaint or a motion under Rule 12 of on must be served on the plaintiff or plaintiff's attorney, |

If you fail to respond, judgment by default will be entered against you for the relief demanded in the complaint. You also must file your answer or motion with the court.

|       | CLERK OF COURT                     |
|-------|------------------------------------|
|       |                                    |
| Date: |                                    |
| •     | Signature of Clerk or Deputy Clerk |

AO 440 (Rev. 06/12) Summons in a Civil Action (Page 2)

Civil Action No.

## PROOF OF SERVICE

(This section should not be filed with the court unless required by Fed. R. Civ. P. 4 (l))

|        | This summons for (nan  | ne of individual and title, if any)                            |                                  |      |          |  |  |
|--------|--|--|----------------------------------|------|----------|--|--|
| was re | ceived by me on (date)                                       | ·  |                                  |      |          |  |  |
|        | ☐ I personally served  | the summons on the individual                                  | at (place)                       |      |          |  |  |
|        |  |  | on (date)                        |      |          |  |  |
|        | ☐ I left the summons   | at the individual's residence or                               | usual place of abode with (name) |      |          |  |  |
|        | , a person of suitable age and discretion who resides there, |  |                                  |      |          |  |  |
|        | on (date)  | , and mailed a copy to the individual's last known address; or |                                  |      |          |  |  |
|        | ☐ I served the summo   | ons on (name of individual)                                    |                                  |      | , who is |  |  |
|        | designated by law to a                                       | accept service of process on bel                               | nalf of (name of organization)   |      |          |  |  |
|        |  |  | on (date)                        | ; or |          |  |  |
|        | ☐ I returned the sumn  | nons unexecuted because  |                                  |      | ; or     |  |  |
|        | ☐ Other (specify):   |  |                                  |      |          |  |  |
|        | My fees are \$   | for travel and \$  | for services, for a total of \$  |      |          |  |  |
|        | I declare under penalty                                      | y of perjury that this information                             | n is true.                       |      |          |  |  |
| Date:  |  |  |                                  |      |          |  |  |
|        |  |  | Server's signature               |      |          |  |  |
|        |  |  | Printed name and title           |      |          |  |  |
|        |  |  | Server's address                 |      |          |  |  |

Additional information regarding attempted service, etc: